

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 2nd June, 2026 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Miles, Cllr Church, Cllr Marr, Cllr Timothy, Cllr Yard, BCllr Davis, BCllr McDermott
T. Miles (Clerk) 1 Member of Public

1. **Apologies for Absence** BCllr Dalton
2. The minutes of the AGM and Parish Council meeting held on 5th May 2026 were proposed by Cllr Church and seconded by Cllr Yard. The minutes were duly signed by the Chair. Minutes of the Annual Parish meeting were noted, to be approved at next year's meeting.
3. **Matters arising from the Minutes** - None
4. Appointment of Vice Chair ; Cllr Marr declined nomination for Vice Chair. Chair asked if there were any other nominations. Cllr Church nominated Cllr Timothy. Cllr Timothy accepted nomination and was duly elected. Votes for (4) votes against (0)
5. **To receive Declarations of Interest** - None
6. **External Reports** BCllr Davis explained that the major change is that the Area Planning Committees are being scrapped. It will now be a 13-person, single planning, committee, he will be part of this new committee. BCllr McDermott explained that this now means he can now speak as a member of the public. There are also changes to Public Spaces Orders, which includes carrying catapults, no authorised cars and tightening of dog fouling rules.
BCllr Davis advised that the Trenport administrator is looking to maximise planning to sell off land for the best price. This has been done for Bell Lane which has now been issued with a lawful development certificate which enable developers to start whenever they like. BCllr also noted that there has been nothing about the southern extension. Chair asked if there was planning for the deposit forming the 'ski slope' and would this need to be removed if the area is not going to be developed. BCllr Davis will investigate the current situation and report back. Cllr Marr asked if it is the same situation with Bushy Wood - BCllr Davis confirmed that it is the same with more urgency as the planning ends in December. It may be that they do some road works to secure planning. Cllr Marr also asked how this will affect the allotment site. BCllr Davis advised that he is attending a meeting about regulation 19 Local Plan shortly, so unknown at the moment. Clerk noted that the conditions imposed by TMBC regarding water supply may affect applications. BCllr Davis explained that TMBC can apply conditions, therefore water companies will need to confirm they can provide water to the properties before planning can be granted. It was noted that the water infrastructure around the old village is already inadequate with the pressure needing to be so high to supply Pilgrims Way, that burst pipes are a regular feature.
7. **Community Safety**
 - 7.1 **Speedwatch/Road Surveys:** The Speedwatch Co-ordinator reported that, due to the number of the roadworks and very hot weather, there have been no sessions this month
 - 7.2 **Neighbourhood Watch/Police**
 - a) Ibis Street – 18-20/5/26. Somebody stole a black Land Rover Discovery, FV62***, from a car park. Crime Report No. 46/80507/26
8. **Administrative and Finance Matters**
 - 8.1 **Payment request and reconciliation:** Were reviewed by members and approved. Signed by Cllrs Marr, Cllr Church and Timothy.
 - 8.2 **Resignation of Cllr Collier-Ward:** Chair explained that we had received Carolines resignation due to health issues. Vacancy notices have been put on notice boards and Clerk will advise TMBC.
 - 8.3 Following advice from TMBC and NALC, if the post becomes available for co-option, it gives us the opportunity to look at a job description for the post to fill any skills gaps. There are some standard aims:
 - To effectively represent the interests of the parish by listening to views from the whole community
 - To improve the quality of life for those that live, work, or visit the area.
 - To participate fully in the formation and scrutiny of the Council's policies, strategic plans, budgets, and service delivery
 - To ensure that the Council is properly managed.
 - To prepare for, attend and participate in Council meetings, decision making and abide by corporate decisions.
 - To undertake appropriate training and development to help fulfil the requirements of the Councillor role

Action

ALL?

Clerk

Signed:

Date:

- To keep up to date with significant developments affecting the Council at local, regional, and national levels
- To represent the Council on outside bodies to which the Councillor is appointed and report back activities.
- To maintain proper standards of behaviour. To uphold the Parish Council’s Standing Orders and ethical standards, ensuring that the impartiality is not compromised and not using council connections for political/personal purposes or for any other reason unless agreed by the Council)
- To deal with residents’ enquiries and representations fairly and without prejudice

Action

It was agreed to include knowledge and/or qualifications in H & S, Community Activities and Planning. Cllr Yard requested that, following any questions to applicants, voting for the position is done by ballot. - All agreed.

Clerk

TMBC have also advised that if we require representation from Peters Village, specific targeting should be carried out. Clerk to create a poster to run alongside the vacancy.

Clerk

9. Planning Applications:

26/00499/LDP 2 Gatekeeper Place - Lawful Development Certificate Proposed: Proposed loft conversion with dormer window to rear elevation -Now certified

Chair noted that an application had been received after papers had been issued which had been circulated and asked if there were any comments.

26/00723/FL 166 High Street Proposed Annex ancillary to main dwelling - Cllr Timothy asked if we could make a neutral comment advising of the current parking problems in Oldfield as the planning application states there will be no effect on parking. However, with an additional inhabitable building, there is the likelihood that there would be additional need for parking.

Clerk

9.1 Planning Consent Issued/Approved: NONE

9.2 Planning applications refused/withdrawn: NONE

9.3 Other Planning Issues:

10. Roads, Footpaths & Lighting

10.1 Updates: Clerk reported that she had spoken to KCC regarding extending the 20mph limit to above Ravens Knowle. This could be linked to the change to 40mph along Pilgrims Way. However, it may remain a problem that KCC say data shows average speeds are below 30mph and there is little space for additional signage. However, KCC have agreed to do another survey at the No Entry to add to the evidence we have already collected to build the case for camera installation

Clerk

10.2 Cllr Marr noted that the hedge by the Gateway on Knowle Road needs cutting ‘properly’ as the sight line is obscured and unless you drive on the wrong side of the road, you cannot be seen by oncoming traffic. Clerk to speak to KCC.

10.3 Clerk reported that she had received several emails from a resident concerned about motorbikes cutting through Oldfield to the High Street, she received a suggestion that a kissing gate could be installed. Cllr Timothy noted that a kissing gate would need to be big enough to allow prams etc through, therefore bikes could still come through. Clerk to speak to PROWS to see what could be done.

Clerk

10.4 Chair advised that the abandoned car in carpark has now been reported to TMBC who had put a 7-day notice on the vehicle, which is now up, so it should be moved imminently

10.5 Height Barrier - Chair has asked a local welder for a price to weld a new bar onto the cross bar which would save the cost of replacing the whole bar. We could look at replacing the full bar once people stop running into it.

10.6 Car parking - Cllr Yard noted that residents still complain to her that they cannot always getting into car park and want bollards. Cllr Timothy suggested a key standard key for all bollards issued one vehicle registered per household to residents upon request. However, there would need to be a disclaimer that any bollards damaged would need to be replaced and no liability for damage to vehicles. Cllr Marr noted that due to the layout of the spaces, if someone did not put the bollard up when the space was vacated, a vehicle could still access any of the spaces. Chair also noted that, in fairness, around 2000 households could apply, so there would still be no guarantee of a space. It maybe that when Trenport settles, we could look at extending the carpark.

11. Open Spaces

11.1 **Updates:**

11.2 **Common** Cllr Miles noted that we had agreed to hold a work party day but not set a firm date. Although it was suggested as 12th July, it may be better to do it during school holidays I.e. Sunday 26th July. However, we do not want to invite public to volunteer unless there’s a good representation from members. Although it was agreed that Sunday was a better day, Cllr Church advised that he

Signed:

Date:

would not be able to attend as he works on Sundays. Cllr Timothy agreed to arrange for a poster to be done - Clerk will forward him details.

Clerk

11.3 Rec: Clerk reported that she had contacted the company looking after the land by the substation regarding the spelling mistake on their signage and they have promised to replace it asap. Chair reported that all the papers regarding the recreation ground wall have now gone to counsel for review. Clerk read the instruction and requirements - all agreed.

11.4 **Allotments** – Chair advised that there had been a request to allow the erection of a temporary shelter. As this has been previously discussed, permission has been granted

12. Village Hall

12.1 Updates: Chair advised that the Clerk had confirmed with TMBC that planning is not required but asked if we could check to see if Building control needs to be included. Clerk to advise.

Clerk

12.2 Members received and reviewed anonymised quotes - All agreed to go with contractor 1. Clerk to inform contractor

Clerk

12.3 The next film night on 28th June. It was agreed to screen Mama Mia - Clerk to liaise with Ann-Marie

Clerk

12.4 Cllr Yard asked that a village hall committee meeting be arranged to review progress since take over and plan events for the year.

Clerk

13. Health & Safety/Risk Management - Concerns Raised

13.1 Defibrillators Update – Cllrs Miles and Church have checked all 3 units. New pads have been ordered for the Peters Village unit,

13.2 Life Buoys – Cllr Miles checked.

13.3 Village Hall: Clerk noted that Pat testing may be due but is unsure when. Cllr Yard suggested that as the freezer needs to be added, it may be best to re-do it now irrespective of renewal. Chair advised that once the freezer is on, the fire alarm needs to have been installed in in the toilet block. Clerk noted that a user has requested 100w bulbs be put into the toilet block. It was agreed that as we still have a lot of 40w, it should stay the same at the moment.

Clerk

14. Common - as previously mentioned, the area is still suffering a lot of anti-social behaviour. Both Police and ASB team are aware.

15. Members of the Public

Nothing to report

16. General Village business

16.1 Discuss and approve items for the Community News: deadline for the next issue is 18th July.

16.2 Feedback from Community Learning Event - Clerk reported that the event was a success with the groups showcasing their work and sharing experiences really well. It was very obvious that has been a huge growth in confidence and community engagement since the projects began and at least one attendee had decided to attend the Art Club after speaking to some of the group. It was a shame more of the funders could not attend, but BCllr Davis did a great job of engaging and can hopefully feedback to TMBC

17. Correspondence Received - None

18. **Date of Next Meeting** Chair proposed to **CANCEL JULY** Meeting due to holidays. All agreed. Next meeting will be **Tuesday, 1st September** at 7.30pm in the Village Hall

19. Items from Councillors, Chairperson and Clerk for NEXT Agenda.

20. Meeting closed at 9.30pm